ATTACHMENT B

Instructions:

Column A: Enter the exact legal name of the school. Include any doing business as ("dba").

Column B: Enter the exact name of the training as it appears on the license issued by the Florida Department of Education's Commission for Independent Education.

Column C: Enter both the Standard Occupational Classification (SOC) code number and the name/title for the program listed in column B.

Column D: Enter the length of the program in actual clock hours and not credit hours. If this program is offered on a semester basis list both the actual clock hours and the number of hours per semester.

Column E: State the name and cost of the national / industry recognized license, credential, certification as applicable expected to be obtained by the job seeker after completing the training. The following examples are for illustrative purposes only to demonstrate the information Alliance is requesting. Contractor is to list the actual license, credential, certification that is applicable to Contractor's program. There may be two credentials for a program, one given by the Contractor such as a certificate of completion and the other given by an external source such as a license or certification. Examples: diploma and License Practical Nursing (LPN) examination/license; certificate of completion and Microsoft Certification (list each Microsoft test separately to be taken for a program); certificate of completion and commercial driving license (CDL); diploma; certificate of completion; etc.

Column F: If applicable, for any license or credential (certification) stated in column E, list the dates(s) testing is available for the program. The following examples are for illustrative purposes only to demonstrate the information Alliance is requesting. Contractor is to list the actual license or credential that is applicable to Contractor's program. Example 1: the Registered Nursing (RN) and/or License Practical Nursing (LPN) examinations are administrated by an external source and not the Contractor and are available to take twice per year in July and April. Example 2 Contractor is an approved Microsoft testing center and therefore the Microsoft certifications are available to take on site at the school anytime (on demand). Example 3: the commercial driving license (CDL) test is administered by the State of Florida and is available to take anytime by the job seeker student.

Column G: Separately list all program costs. Example: tuition, registration fees, books, uniforms, tools, test fees, etc a student is expected to pay the school and/or an external source. Do not leave any costs out. Costs not listed will not be paid by Alliance. For IT and/or Microsoft programs list each test separately that a job seeker would take during the program.

Column H: To be completed by Alliance. Do not fill in this column.

Column I: To be completed by Alliance. Do not fill in this column.

Column J: To be completed by Alliance. Do not fill in this column.

A Contractor Name	B Program Name	C SOC Code Number & Name/Title	D Program Length in Hrs. (not credit hrs.)	E Cost $ National or Industry Recognized Licensure or Credential	F Date National or Industry Recognized Licensure or Credential Testing Offered	G Program $ Costs	H Alliance $ Subsidy	I SOC Wage Rate	J Tier Level