

**YOUTH COMMITTEE MEETING  
& FACILITATION WORKSHOP  
THURSDAY, April 15, 2009, 8:00 A.M.**

**Committee:** Max Davis; Marvin Tanck;

**Workforce Alliance Staff:** Kathryn Schmidt; Ike Powell; Gail Galbraith; Alice Hepburn; Diane Ellenson; Helen Ott; Caudia Richards-Towson

**Youth Service Providers:** Lois Gackenheimer, APNHO; Elise Johansen, Gulfstream Goodwill,

**Guests:** Brenda Oaks, Youth Violence; Marvelous Washington, Youth Empowerment Center; James Cooper, School District of Palm Beach County; Connie Scotchel-Gross

**Workshop Facilitator:** Sharlyn Lauby

- I. Welcome and Introductions – Sharlyn Lauby
  
- II. Group discussion regarding the services each organization provides:
  - Ages of youth served
  - Program eligibility requirements
  - Out of school youth, in school youth, youth aging out of foster care, youth offenders, homeless youth, migrant & seasonal farm worker youth, youth w/disabilities
  - Academic & skill levels assessment, occupational skills training, work experience & work readiness, basic education & literacy, adult mentoring, tutoring, alternative secondary school services, leadership development, comprehensive counseling, other (please explain)
  - How many youth served per calendar year?
  - Length of program
  - Funding source funds restricted or unrestricted
  - Performance measurements/outcomes
  
- III. Information was captured on the whiteboard and participants were divided into groups to identify duplicate services, services that may be missing and purpose of the Youth Outreach Committee.
  
- IV. A purpose statement and objectives were developed from the above exercise (attached) and SMART goals were created (attached).
  
- V. Next meeting is scheduled for June 10 from 8:00 to 10:00AM at Workforce Alliance, 1951 North Military Trail, Ste. D, Room 236, West Palm Beach, FL.

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## **Workforce Alliance Youth Outreach Committee**

### **Purpose:**

The Youth Outreach committee collaborates with partners throughout the community to become the catalyst that promotes successful entry into the workplace through career exploration, education, and/or work based learning experiences. The end result is to create a seamless system for youth to become productive citizens who are work-ready and sufficiently skilled to meet the needs of businesses in Palm Beach County.

### **Objectives:**

- Increase the number of high school graduates as well as completers
- Increase the number of youth who obtain a job that provides a living wage
- Encourage employer/employee organizations and chambers of commerce to work together with Workforce Alliance, PBC school district, post secondary and other educational institutions
- Increase the opportunities to access internships, apprenticeships, on the job training, job shadowing, mentoring and industry certifications.
- Provide input as an advisory committee to the local Workforce Alliance plan that relates to youth
- Identify and recommend eligible providers and community partners
- Coordinate youth activities in the local area (including youth input)
- Benchmark outcomes
- Other responsibilities as determined by the chairperson of the youth committee

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**WORKFORCE ALLIANCE**

**Youth Outreach Committee**

<u><b>SPECIFIC</b></u>	<u><b>MEASURABLE</b></u>	<u><b>ATTAINABLE</b></u>	<u><b>RESPONSIBLE</b></u>	<u><b>TIMELY</b></u>
<i><b>Developing mechanism for youth feedback</b></i>	Conduct Survey	Committee submit questions for inclusion in survey (and provide list of possible survey participants)	Committee	4/24/2009
	Representatives from all youth areas should be included such as non-completer, in school, out of school, economically challenged, career academy, mentoring, at-risk	Survey questions will be consolidated and sent to committee. In addition, survey participant list will be compiled - making sure representatives from all areas are included.	Ike Powell	4/28/2009
		Each provider will conduct survey and send survey responses to Workforce Alliance	Committee	5/20/2009
		Survey responses will be compiled into final report	Ike Powell	5/27/2009
		Committee to review responses and discuss next steps	Committee	6/10/09, 8:00 AM
<i><b>Increase opportunities for industry certification &amp; skill attainment</b></i>				
<i><b>Develop a community outreach strategy</b></i>				
<i><b>Create a resource depository for business and youth opportunities</b></i>				