

## **WORKFORCE ALLIANCE BOARD OF DIRECTORS MEETING**

**THURSDAY June 18th, 2009 12:00 PM**

Attending: Robert Alt; Roger Amidon; (telephonic) Perry Borman; Dr. Mel Coleman; Max Davis; Amy Dean; (telephonic) Tanna Ebbole; Dr. Dennis Gallon; Ed Gruvman; Randy Johnson, Sr.; Ken Kirby; (telephonic) Troy McLellan; Elena Polanco; Dr. Melody Sanger; Richard Slaymaker; Kelly Smallridge; David Talley; Marv Tanck; Rep. Priscilla Taylor; (telephonic) Clare Vazquez; Bill Wood; Al Zucaro and David Baker.

Staff: Kathryn Schmidt; Steve Craig; Erica Scarpati; Rick Hemming; Gerry Genovese; Maria Heredia; Mimi Coenen; Don Scantlan; Peter Pignataro; Doug Saenz; Chuck Hunter; Mary Mullen Butler; Suzanne Rodrigues; and Holly Finch.

### **I. CALL TO ORDER, SELF INTRODUCTIONS – Randy Johnson**

Additions-Final Approval of 09-10 Corporate Budget to utilize allocated funds according to OMB 110, 122 and 133 Circulars. Also flip items VIII and IX.

### **II. CHAIRMAN'S REPORT**

- a. Randy Johnson Complimented the staff on the publicity recently on the Palm Beach County Board of Commissioner's Proclamation of May, 2009 as Workforce Development Professionals Month
- b. The Oversight Committee Payroll RFP contract award was approved to contract Manpower to process Summer Youth Employment & Training Payroll Processing.

### **III. CONSENT AGENDA-Approved**

- a. Summary of Board of Directors Meeting – April 16<sup>th</sup>, 2009
- b. Contract Award for Temporary Staffing Services in Response to Hurricanes and Other Disasters
- c. Request For Proposals for Temporary Staffing Services Summer Youth Employment and Training Program
- d. Request For Proposals for Temporary Staffing Services

### **IV. SOUTH CAREER CENTER**

Kathryn Schmidt was asked by George Elmore to bring forth the various options and proposal for approval to lease space for a South Career Center in Boca Raton. Existing space in Boynton Beach is leased through 2010 but additional space is needed. A number of options were assessed, the proposed space could accommodate public parking, additional training space, and staff indicated the new location would better serve Veterans in Southern Palm Beach County. Bill Wood asked how the budget reflects the cost of new office space. Erica Scarpati said rent is paid across all programs that would be offered within the space. Roger Amidon said the pricing was competitive for Class A space. Kelly Smallridge asked about free rent and Kathryn Schmidt said we have been offered six to nine months free rent during the build out. Troy McLellan said the cost was in line with rents and leases in Boca. After further discussion, Bill Wood made a motion to approve, Mel Coleman seconded the motion and the vote was unanimous to approve.

### **V. COMMITTEE REPORTS - Approved**

- a. Consortium Committee Meeting
- b. Financial Planning Committee-Erica Scarpati reviewed the items of interest including the hiring of temporary staff to implement the Summer Youth Program; added temporary office space to accommodate the unemployment compensation program; and the additional support services for the increasing numbers of participants in the Welfare Transition Program.

- c. Business Outreach Committee – Kelly Smallridge recognized staff for an outstanding Workforce Summit that was well attended and received great publicity. She also reported on projects with Walgreens, with Commissioner Aaronson to work with private clubs who hire overseas seasonal staff and a new business retention and expansion program underway with the cities of Palm Beach Gardens, West Palm Beach and Boca Raton. Randy Johnson also added very favorable comments pertaining to the Workforce Summit. He asked who is the next speaker and David Talley responded that it will be Geoffrey Colvin on May 7. Kathryn Schmidt asked all board members to note the calendar for 2010 in the back of their board package with all meeting dates and the Forum and Summit dates.
- d. Legislative Committee –Rep. Priscilla Taylor reported that as we all are aware, this was the worst year in terms of the budget. At the state level, they are looking at why \$440 million from Stimulus funds in expanded unemployment benefits was not accepted. She said the six billion in Stimulus funds that was accepted by the state has helped to fill gaps in the budget for this year.
- e. Youth Outreach Committee – Max Davis reported that since the Private Industry Council (PIC) days there was a need for great change. Now great changes are coming. He said Workforce Alliance is working with Palm Beach Community College and the Palm Beach County School District to link to the Youth Empowerment Centers and reach young adults in need and who desire workforce training.

Kathryn asked the board to move back on the agenda to the Finance Report to take action on the upcoming budget. *The board unanimously approved the 09/10 Corporate Budget to utilize the allocated funds according to OMB 110, 122 and 133 circulars.*

- VI. **STIMULUS BILL UPDATE**-Board of County Commissioners Stimulus Presentation will be sent to all board members by e-mail for review.
- VII. **TRENDS REPORTS**-Peter Pignataro – Monthly Management Report; Increased Career Center traffic; Increased Employ Florida Registrations; Unemployment Rates and Comparison to other regions and an overview of the training dollars maximized through the Employed Worker Training Program.
- VIII. **PRESENTATION ON HEALTH CARE/NURSES**-(by R. (Ralph) Egues, Jr., Executive Director, Nursing Consortium of South Florida, Inc.
- IX. **HEALTH CARE INITIATIVES**-Doug Saenz reported on Workforce Alliance’s various health care initiatives to support training for nurses in Palm Beach County. Dennis Gallon expanded on the partnership between PBCC and Workforce Alliance. Amy Dean said she is thrilled to see a community effort in place to address the local nursing shortage. She also complimented Doug Saenz on his creativity in seeking additional resources.
- X. **LEGAL COUNSEL** – David Baker reported that Workforce Alliance is owed approximately \$35,000 from a deposit on the Fern Street offices. We sued the owner and filed for a default action.
  - a. **PRESIDENT/CEO REPORT**-Kathryn Schmidt asked for feedback on the structure of the board meeting with staff and community presentations. Dr. Sanger said the format was great and she would be willing to invite Dr. Hillinger from Max Planck to present on Biotech at the August meeting. She also said she wanted to recognize Dr. Gallon for a new educational collaboration to direct nurses into careers in research.
  - b. Kathryn Schmidt also recognized Roger Amidon as the new Executive Director of the Palm Beach County Tourist Development Council.
- XI. **ADJOURNMENT – Next Meeting, Thursday, August 20<sup>th</sup> at 12:00 PM**